

Boxted Parish Council

Minutes of the Meeting of the Parish Council held at the Boxted Village Hall
on Wednesday July 8th 2009

1 Present

Councillors	Present	Councillors	Present
Liz Bazeley	Yes	Tim Brentnall (Chairman)	Yes
Tracey Doolin	Yes	Brian Grant	Yes
Hugh Large	Yes	Steve Lawrence	Apologies
Angela McLauchlan	Yes	Gene Pugh	Yes
David Thomas	Yes		
Nigel Chapman (CBC)	Apologies	Paul Evans (Clerk)	Yes
Member of the Public	Mick Holland (Chairman SSC), Jane Gilbert, Howard Gilbert and Gill Dedhars		

2 Declaration of Interest in Items on the Agenda.

Councillor Bazeley declared an interest in 1 planning application.

3 To approve the minutes of the meeting held on Wednesday June 10th 2009

The minutes (proposed by Cllr McLauchlan and seconded by Cllr Bazeley) were approved and signed Cllr Brentnall.

4 Clerks Report.

The report had been previously distributed.

4.1 Camping Close - Graveyard extension.

Previously, there have several searches for any documentation referring to limitations on Camping Close and nothing had been found. The council agreed that the extension to the graveyard was a benefit to the whole village and it should proceed. The Council would like a to have a quid pro quo over the land under the village hall, either an extension to the lease or being able to purchase it.

4.2 Youth Shelter

The Council agreed that an application for grant funding (CIF, Cory) etc) for a youth shelter on KGV should be made in this years round. The location of the shelter will depend on the Covenant governing the land purchased from Robert Human.

4.3 Clerks Authorisation Limit.

The council (proposed by Cllr Brentnall, 2nd Cllr MacLauchlan) agreed (nem con) that the limit of £100 on what the clerk could authorise before coming to the council for a formal resolution should be raised to £300.

5 To receive correspondence.

5.1 CBC Planning Committee

The report had been previously circulated to the Council. Cllr Brentnall tabled a letter from Little Horkesley that there were no Borough Councillors from North Colchester on the Planning Committee. The Council authorised Cllr Brentnall to raise the issue with Cllr Chapman and to write to Cllr Bentley(CBC) who appointed the Councillors to the Planning Committee.

5.2 Good neighbour Scheme

The council agreed (Cllr Bazeley proposed, 2nd Cllr Doolin), that we should support the Good Neighbour Scheme. It would cost £200 a year for 3 years although it was hoped that after the 1st year it would be self standing. The Council agreed that we should ask for a copy of the accounts.

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6 Cricket Club

As Stephen Whybrow was unable to attend , the presentation by the Cricket Club was carried over to the next meeting.

7 To review planning applications and confirm comments thereon.

Application Number.	Location	Decisions / Status
90840	Church Villa, Church Street, Boxted	No objection.
90772	Broomfield Farm, Chapel Road, Boxted	Objection
90720	Fillpots Nursery, 52 Straight Road, Boxted	No objection.
090820	: Little Church House, Church Road, Boxted	No objection.

8 VDS

Cllr Large is working on yet another draft of the report.

9 Finance -

The financial position (cleared balance) at 30/6/9

Current account :	15073.98
30 day account :	302.53
Close Brothers High Interest Account	31640.24

9.1 Payments

The council approved the payment of the invoices listed below.

Invoice from	For	Cheque No.	Amount
Roy Andrews	Invoice no 68 (June)	Chq00700	122.85
Paul Evans	Clerks Salary for June 2009	Chq00701	511.66
Peke Services Ltd	Clerks expenses	Chq00702	122.99
Langham with Boxted PCC	Boxted and Langham Directory	Chq00703	38.33
Dennis Meakings	Painting the Pre school with anti-vandal paint.	Chq00704	80.00

9.2 Return to the Audit Commission for 2008-9

9.2.1 Statement of Account.

The Statement of Accounts was signed on behalf of the Council by Cllr Brentnall.

9.2.2 Annual Governance Statement

The Annual Governance Statement was signed on behalf of the Council by Cllr Brentnall.

9.2.3 Councillor Brentnall raised the question of whether the Council had adequate system of internal control to prevent fraud. (point 2 of the Annual Governance Statement).

The Clerk replied :

1. The Council does not use petty cash.
2. Two signatures are required for all cheques.

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3. The council does not use electronic banking.
4. The accounts that are presented to each meeting are reconciled to the latest bank statements.

The clerk handed out the latest bank statements and offered to copy them to all Councillors. The Council decided that this was not necessary, but asked the clerk to bring the bank statements with him.

Cllr Brentnall asked the clerk to inquire of the Internal Auditors what other councils did.

10 Developments on the KGV grounds.

10.1 Pre-school.

Councillor Brentnall expressed his dismay that the Pre-School had not copied Version 3a of the Heads of Lease Agreement to the Clerk, so he had been unable to give all Councillors a copy. Councillor Brentnall read out Version 3a.

As Mr & Mrs Gilbert had been spotted outside on the Playing Field they were invited to join the council at the meeting. Gil Dedhars was also able to join the meeting.

Version 3a of the lease was discussed.

- a. The council would prefer to see the phrase "preference should be given to Children from Boxted" written into the lease.
- b. The council said that the Pre-School should be responsible for their own contract with Anglian Water.
- c. Councillor Brentnall said that he would give some thought to the wording about the amount of land to be lease. This of course would be subject to contract.

The Pre-school said that they were limited by their Articled of Association by what happens if they defaulted over the lease. The Clerk requested copies of the Articles so that he could give copies to all Councillors.

The meeting closed at 2020.

Signed	
Date	9 th September 2009